Contents

Editing Buttons
Startup File Option
Password Option
Pop-Up Menus
Alignment and Sizing

Editing Buttons

Defining the buttons for your own applications is a fairly simple process. All you really need to know is the name of the executable file for your application. (Most applications are started with .EXE or .COM file extensions) Even at that, you can use the Browse function to find it if you're not sure.

Program Title:

This is simply the name that you want to use to represent your program on the button. For example, if you are adding Microsoft Excel 4.0, you would probably type "MS Excel 4.0" into this text box.

Path:

This is the location of the application's executable file, including the file name. For the above example, you would probably type "C:\EXCEL40\EXCEL.EXE" into this text box.

OF

If you want to make this button a pop-up menu, you would type "MENU" into this text box. If you do this, the "Edit Menu" button will be enabled and you will be able to add applications to your menu. (See the section on Pop-Up Menus for more detailed information on this.)

Working Directory:

Most applications have a directory where you store the documents or files created by them. This is where you would specify that directory. For example, "C:\DOCS\EXCEL."

Window Style:

You can execute your application in maximized, minimized or normal window modes. Normal mode means that the application's window mode will be the same as it was when last closed. Maximized will use the entire screen, and minimized will execute as an icon.

Password Protect Option:

If you want to add a level of security to your applications, choose this option to require a password to edit or execute this application. (See <u>Password Protect Option</u> for more detailed information)

Prompt for startup file Option:

Most Windows applications support specifying a startup file (or document) on the command line. For example, if you wanted to start Microsoft Word with your resume', you would type "MYRESUM.DOC" when prompted for the startup file. (See <u>Startup File Option</u> for more detailed information.)

Delete:

This button clears all the information of the button, including pop-up menus. USE WITH CAUTION! There is no UNDO option for deleting a button.

Move:

Lets you move an application or menu from one button to another by specifying the number of the new button. The numbering of the buttons is from 0 to 17 (18 buttons) reading from left to right. So if your bar is arranged in 2x19 mode, the numbering would be:

0 1 2 3, etc.

and if your bar was in 6x3 mode the numbering would be:

0 1 2 3 4 5 6 7 8 9 10 11,etc. , and so on ...

Edit Menu:

If you specify "MENU" in the Path text box, this button will be enabled and you will be able to add, delete and edit your pop-up menu. (See <u>Pop-Up Menus</u> for more detailed information.)

Browse:When adding or editing applications, you can use the Browse function to verify or select your application's path and executable file.

Startup File Option

When starting an application that supports command-line startup file specification, (for example, with Microsoft Word, you could, when starting the application, type: "WINWORD.EXE \WINWORD\ MYDOC.DOC.") you could choose this option to allow you to specify the document. If you click on "Ok" (or press <Enter>) with a blank text box, the application will start with a new document. Clicking on "Cancel" (or pressing <Esc>) will abort execution of the application. If you are unsure of the location or name of the document, choose Browse.

Password Protection Option

Choosing the password protection option gives you some level of security. Anyone who tries to execute or edit the application will need to have the correct password to do so.

Setting and changing the password:

After initially choosing the password option and exiting the button edit screen, you will be prompted for your password. This is where you would enter the password you'd like. You'll then be asked to re-enter the password. If the passwords do not match, no password will be set.

If you want to change your password, click on the button with the right mouse button to get to the edit screen. Unselect the password option and choose "Ok". You will be prompted for the password to make the change. This will erase your current password. Then re-enter the edit screen, select the password option and enter your new password.

You will be required to enter the password when you want to make changes to the button, when you try to enter the pop-up menu editor, and when you try to execute the application.

Pop-Up Menus

Pop-up menus allow you to create a list of applications under a single button.

Creating Pop-up menus:

Click the button you want to make a menu with your right mouse button to enter the edit screen. Enter the title for your menu into the Program Title text box, and type "MENU" into the Path text box. Once you've type "MENU" into the Path text box, the "Edit Menu" button will be enabled. Click the "Edit Menu" button and the menu edit screen will appear.

To add a program to the menu list, click "Add" and the Edit Program screen will appear. If you know the name and path of application you want to add, you can type them in, or you can Browse for it. When you've entered all the information, click "Ok"

To delete an application from the list, simply choose the application you want to delete and click "Delete"

To change the title or path of the application, choose the application and click "Edit"

Alignment and Sizing

This version of Favorite Places allows you to not only define where to place the bar, but what size and arrangement to have, also. As well, you can lock the bar in the position you select, and choose that Favorite Places always be on top of whatever application you're working in, so that you can still access it.

To view or change your alignment and sizing, click the "Options" menu and choose "Alignment / Sizing" or press <F5> and the edit screen will appear.

Screen Positioning:

Screen Positioning sets the position on the desktop where you would like Favorite Places to be. You can place it in any of the four corners, or choose "Manual Positioning" to place it wherever you'd like. By choosing "Lock Position," the bar will be locked in whatever position you select. If you want to manually position the bar and lock it there, you will need to position the bar where you would like and then re-enter the edit screen and choose "Lock Position"

Grid Alignment:

Grid Alignment is the arrangement of the buttons on the bar. This gives you the option to have nearly every conceivable arrangement from 1 button wide by 18 tall to 9 buttons wide by 2 tall, and everything in between.

Always On Top:

By choosing the "Always On Top" option, Favorite Places will be accessible to you no matter what application you're working in.